

Request for Contract Bids

Requested service:

Transportation of decedents to and from the Alabama Department of Forensic Sciences Druid City Hospital (DCH) located at 2700 Hospital Dr., Northport, Alabama 35476 or *OTHER* designated facility.

Requested response to bid request:

1. The company will provide the rate and mileage for a local transportation.
 - a. The company will document a set origination point.
 - b. The company will document any special fees and/or rates.
2. The company will provide the rate for loaded transportation mileage beyond the local transportation rate/mileage.
3. The company will provide a list of references and resources.

Contract details:

1. The company will provide transportation of decedents from the location that a decedent is held in the cooler located at (DCH) Hospital 2700 Hospital Dr., Northport, Al 35476 or the West Alabama Forensic Medical Facility (WAFMF) to the Alabama Department of Forensic Sciences (ADFS) Region III Montgomery Medical Examiner Facility (MMEF) (located at 8160 AUM Drive, Montgomery, Alabama 36117) or designated facility. The company may also transport the decedent back to the point of origination.
 - a. The company will ensure the decedent is placed in a sealed body bag prior to transportation.
 - i. ADFS will provide body bags and seals.
 - b. The company will ensure that ADFS approved paperwork is completed at the time of receipt of the decedent and delivery to the ADFS MMEF.
 - c. The company will ensure that the decedent's identifying information including decedent's name and ADFS case number is clearly marked on the outside of the sealed body bag.
 - d. The company will respond to contact by ADFS in a prompt fashion when contacted for decedent transportation. A "prompt fashion" is defined as less than 30 minutes from time contacted by ADFS representative.
 - e. The company will transport decedents in a professional and dignified fashion.
 - i. ADFS will provide professional identification badges to be worn by the transport company staff.
 - ii. The company will be responsible for recovery of an ADFS issued identification badge from an employee released from employment by the company.

2. The company will be required to be available 24 hours a day for transportation services and to have a working phone/pager system.
3. The company must be able to handle up to two (2) different transports at one time originating indifferent locations.
4. The company will provide documentation that all contracted drivers have a valid Alabama driver's license and a background check.
 - a. ADFS will assist with the background check.
5. The company will provide documentation of initial and yearly random urine drug screens performed by a certified laboratory on all contracted drivers to ADFS upon acceptance of the contract.
6. The company will provide documentation of all state required licenses and insurance.
7. ADFS and the company will agree upon a standard mileage for transportation rates between origination and destination locations.
8. ADFS will provide a total up to \$30,000.⁰⁰ for services rendered during the contracted period.
 - a. The contracted period will be from the date of agreement to September 30, 2011. and will be renewable if no valid complaints have been filed.
 - b. The company will provide monthly itemized billing to ADFS for services rendered.

The contract is renewable for an additional year upon the expiration of the current contract.

He is called an invitation to bid is the following:

1. In-County Transport Services - Brady, McKin

2. Out-County Transport Services

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